## Forest Hills Primary School

## Calculation Policy



The purpose of our Calculation Policy is to ensure consistency in the teaching of Mathematics throughout the school and to ensure that pupils develop efficient written and mental methods of calculation, underpinned by conceptual understanding.

## Calculation Policy

This policy provides an overview of the strategies used in our school to teach Mathematics, specifically the four operations, as defined within the National Curriculum in England: Mathematics Programme of Study.

The progression of the four operations (,,$+- x$ and $\div$ ) are shown across each of the primary year groups $1-6$. This is a guide since children progress at different rates. Teachers should model strategies appropriate to the ability of the children they teach, regardless of their year group, whilst striving to achieve age related expectations at the end of the academic year.

At Forest Hills Primary School, we believe that children should be introduced to the processes of calculation through the concrete, pictorial and abstract (CPA) approach. Our children are introduced to calculation through practical activities, using concrete resources. As children develop their understanding of the underlying concepts and mathematical models, they develop ways of recording to support their thinking. In the first instance, this recording takes the form of pictorial representations. Over time, children learn how to use models and images to support their mental and informal written methods of calculation.

As children become more proficient in their use of mental methods, their informal written methods also become more efficient. Some recording takes the form of jottings, which are used to support children's thinking. More abstract, formal written methods are taught only when the child is able to use a wide range of mental calculation strategies and these are always underpinned by concrete and pictorial experiences.

Our ultimate aim is for children to be able to select an efficient method to solve problems. Therefore, children will be encouraged to look at a calculation or problem and to determine the most appropriate method to choose - pictures, mental calculation with or without jottings or a formal, written method.

The end of year expectations in the National Curriculum shows the progression in children's use of calculation within the following strands 'Addition and Subtraction' and 'Multiplication and Division'. These end of year expectations will be achieved through the use of the following written methods of calculation.

\begin{tabular}{|c|c|c|c|c|}
\hline Year \& Addition + \& Subtraction - \& Multiplication \(\times\) \& Division - \\
\hline 1 \& \begin{tabular}{l}
- Add one-digit and two-digit numbers to 20 including zero. \\
- Read, write and interpret mathematical statements involving addition (+) and equal ( \(=\) ) signs.
\end{tabular} \& \begin{tabular}{l}
- Subtract one-digit and two-digit numbers to 20 including zero. \\
- Read, write and interpret mathematical statements involving subtraction (-) and equal (=) signs.
\end{tabular} \& \begin{tabular}{l}
* Begin to understand multiplication through doubling numbers and quantities. \\
- Use arrays and sets of 'equal groups' to look at other multiples, e.g. \(\times 5\).
\end{tabular} \& - Begin to understand division through grouping and sharing small quantities. \\
\hline \& \begin{tabular}{l}
Addition of single digits:
\[
5+3=8
\] \\
...using concrete equipment: \\
Addition of two digit numbers to 20 and a one digit number:
\[
12+5=17
\] \\
...using concrete equipment: \\
(Numicon) \\
(Dienes)
\(\square\)
\(\square\)
\(\square\)
\(\square\)
\(\square\) \(\square\)
\(\square\)
\(\square\)
\(\square\)
\(\square\)
\(\square\)
\(\square\)

<br>
(Dienes and ten frames)
! <br>
(Bead Strings)
$\square$

 \& 

Subtraction of single digits $7-4=3$ <br>
...using concrete equipment: <br>
Subtraction of a one-digit number from a two-digit number to 20.

$$
13-4=9
$$ <br>

... using concrete equipment: <br>
(Numicon) <br>
(Dienes)

<br>
(Ten frames)

 \& 

Doubling - linking to $\times 2$ <br>
Double 4 is 8 or $4+4=8$ or $4 \times 2=8$ <br>
... using concrete equipment: <br>
(Numicon) <br>
... using pictorial representations:

$$
\begin{aligned}
& \% \circ \% \% \% \text { \% } \\
& \% \circ \% \circ \% \circ \% \text { 。 }
\end{aligned}
$$ <br>

Use an array or equal groups to solve multiplication problems for multiples other than 2 <br>
5,3 times or $5 \times 3=15$ <br>
... using concrete equipment <br>
(Numicon) <br>
I then use my 10 s checker

 \& 

Sharing equally <br>
Share 10 into 2 equal groups <br>
... using concrete equipment: <br>
Count how many are in each set $=5$ <br>
(Numicon) <br>
Model putting the 2s on top of the ten Numicon tile. How many $2 s$ have I used? 5 <br>
... using pictorial representations: <br>
... using abstract number sentences:

$$
10 \div 2=5
$$ <br>

Grouping <br>
How many $2 s$ are in 10 ? What is 10 grouped into twos? <br>
... using concrete equipment: <br>
Count how many groups $=5$ <br>
... using pictorial representations:

\end{tabular} <br>

\hline
\end{tabular}



\begin{tabular}{|c|c|c|c|c|}
\hline 2 \& \begin{tabular}{l}
＊Add numbers，including： \\
－a two－digit number and ones \\
－a two－digit number and tens \\
－two two－digit numbers \\
－adding three one－digit numbers \\
－Show that addition of two numbers can be done in any order（commutative）．
\end{tabular} \& \begin{tabular}{l}
＊Subtract numbers，including： \\
－a two－digit number and ones \\
－a two－digit number and tens \\
－two two－digit numbers \\
－Show that subtraction of two numbers cannot be done in any order．
\end{tabular} \& \begin{tabular}{l}
＊Calculate multiplication statements within the 2， 5 and 10 multiplication tables and write them using the multiplication（ \(x\) ）and equals（＝）signs． \\
－Show that multiplication of two numbers can be done in any order （commutative）．
\end{tabular} \& \begin{tabular}{l}
－Calculate division statements within the 2，5 and 10 multiplication tables and write them using the division \((\div)\) and equals（＝）signs． \\
－Show that division of numbers cannot be done in any order．
\end{tabular} \\
\hline \& \begin{tabular}{l}
Addition of a two－digit number and ones：
\[
52+5=57
\] \\
．．using concrete equipment： \\
（Numcion） \\
（Dienes） \\
（Place value counters） \\
．．．using pictorial representations： \\
（10）（10）（10）（10） \\
00000 \\
Addition of a two－digit number and tens
\[
34+20=54
\] \\
．．using concrete equipment： \\
（Numicon） \\
（Dienes） \\
8a日g日a日g
\end{tabular} \& \begin{tabular}{l}
Subtraction of a two＝digit number and ones
\[
45-4=41
\] \\
．．．using concrete equipment： \\
（Numicon） \\
（Dienes） \\
（Place value counters） \\
．．．．using pictorial representations： \\
Subtraction of a two－digit number and tens
\[
47-20=27
\] \\
．．．using concrete equipment： \\
（Numicon） \\
（Dienes）
\end{tabular} \& \begin{tabular}{l}
Multiplication of two numbers within the 2，3，5， 10 multiplication tables． \\
Introduce \(\times\) sign to mean＇how many time＇ and model recording calculations \(5 \times 3=15\) or 5,3 times \(=15\) \\
Understand multiplication can be done in any order \(3 \times 5=15\) and \(5 \times 3=15\) ． \\
．．．using concrete equipment \\
（Numicon） \\
I then use my 10 s checker \\
（Arrays and ten frames） \\
（Counters－one to many correspondence） \\
1）Because I am counting in multiples of \(5, I\) need to write 5 on my counters．I need three counters．
\end{tabular} \& \begin{tabular}{l}
Division of numbers within known multiplication tables \\
Consolidate understanding of＇sharing＇and ＇grouping＇as outlined within Year 1. \\
Grouping \\
How many \(2 s\) are in 10？What is 10 grouped into twos？ \\
．．．using concrete equipment： \\
Count how many groups \(=5\) \\
（Counters－one to many correspondence） \\
1）Because I am counting in multiples of 2，I need to write 2 on my counters．I need as many counters as it takes me to count in multiples of 2 to get to 10 e．g．2，4，6，8， 10 ． \\
2）Now，I need to point at each counter and count how many groups I have e．g．1，2，3，4， 5 ． \\
．．．using pictorial representations： \\
\(\begin{array}{llll}1 \& 2 \& 3 \& 4\end{array}\)

\end{tabular} <br>

\hline
\end{tabular}


..using pictorial representations:
(10)
(10) 10
(10) 10

Addition of two two-digit numbers (no exchange):
$34+23=57$
...using concrete equipment:
(Numicon)

porpgrgd
cocere
corogor
(Dienes)

(Place value counters)

..using pictorial representations:

(Place value counters)

. using pictorial representations:


Subtraction two two-digit numbers (no regrouping)
$47-23=24$
...using concrete equipment:
(Numicon) (Dienes)

## 000068 0.0181 000000

 0000101(Place value counters)

... using pictorial representations:
(10) (18) $\varnothing \bigcirc \bigcirc \bigcirc \bigcirc \varnothing \varnothing \varnothing$

Subtraction two two-digit numbers (regrouping)
2) Now, point at each counter, counting in multiples of 5 e.g. 5, 10, 15.
...using pictorial representations: (Arrays)

- • • • •
. . . . .
(Counters - one to many correspondence)

1) I need to write 5 out three times and count ' $1,2,3$ ' as $I$ do this.

## 555

2) Now, I need to draw circles around my numbers and count in multiple of 5. E.g. '5, 10, $15^{\prime}$

... using abstract mental strategies: (Counting in multiples)


Calculate mathematical statements within the 2,5 and 10 multiplication tables and write them using the multiplication (x) and equals (=) signs.
$4 \times 5=20$
$7 \times 10=70$
$9 \times 2=18$

(Counters - one to many
correspondence)

1) I need to write 2 as many times as it takes me to count in multiples of 2 to get to 10 e.g. $2,4,6,8,10$.

## 22222

2) Now, I need to draw circles around my numbers to count how many groups I have e.g. 1, 2, 3, 4, 5 .

... using abstract number sentences:
$10 \div 2=5$
$12 \div 3=4$
Pupils write number sentences to represent their workings out using the division $(\because)$ and equals $(=)$ signs.



Following the concrete equipment and pictorial representations, children will use abstract, mental strategies:
$45-4=41$
$47-20=27$
$47-23=24$
$52-27=25$

Identify number bonds if possible, e.g. 4 and 6 make $10 / 4+6=10$. Then, add on 7
(Numicon)
표
00800000
... using abstract, mental strategies:
(4) $+7+6 \ominus 17$

Identify the two numbers that make ten and then add on the remaining number mentally.

| 3 | - Add numbers mentally, including: <br> - a three-digit number and ones <br> - a three-digit number and tens <br> - a three-digit number and hundreds <br> - Add numbers with up to three digits, using formal written methods of columnar addition | - Subtract numbers mentally, including: <br> - a three-digit number and ones <br> - a three-digit number and tens <br> - a three-digit number and hundreds <br> - Subtract a two-digit or 3-digit number from a two-digit or 3 digit number using a formal written method | - Recall and use multiplication facts for the 3, 4 and 8 multiplication tables. <br> - Multiply using multiplication tables that they know, including for two-digit numbers times one-digit numbers, using efficient written methods'partitioning method' | - Recall and use division facts for the 3, 4 and 8 multiplication tables. <br> - Divide using known multiplication tables, including for two-digit numbers divided by one-digit numbers, using mental methods, progressing to efficient written methods |
| :---: | :---: | :---: | :---: | :---: |
|  | Addition of a three-digit number and ones: $176+3=179$ <br> ... using concrete equipment: <br> (Dienes) <br> (Place value counters) <br> Addition of a three-digit number and tens: $342+50=392$ <br> ... using concrete equipment: <br> (Dienes) | Subtraction of a three-digit number and ones: $136-4=132$ <br> ...using concrete equipment: <br> (Dienes) <br> (Place value counters) <br> Subtraction of a three-digit number and tens: $273-40=233$ <br> ...using concrete equipment: <br> (Dienes) | Recall and use multiplication facts for the 3,4 and 8 multiplication tables. $8 \times 4=32$ <br> ... using concrete equipment <br> (Counters - one to many correspondence) <br> 1) Because I am counting in multiples of $8, I$ need to write 8 on my counters. I need four counters. <br> 2) Now, point at each counter, counting in multiples of 8 e.g. 8, 16, 24, 32. <br> ...using pictorial representations: <br> (Counters - one to many correspondence) <br> 1) I need to write 8 out four times and count ' $1,2,3,4$ ' as I do this. <br> $\begin{array}{llll}8 & 8 & 8\end{array}$ <br> 2) Now, I need to draw circles around my numbers and count in multiple of 8. E.g. '8, 16, 24, 32' <br> ... using abstract mental strategies: <br> (Counting in multiples) $3,6,9 \ldots \text { or } 4,8,12 \ldots \text { or } 8,12,16 \ldots$ | Recall and use division facts for the 3,4 and 8 multiplication tables. $56 \div 8=7$ <br> ... using concrete equipment <br> Counters - one to many correspondence) <br> 1) Because I am counting in multiples of $8, I$ need to write 8 on my counters. I need as many counters as it takes me to count in multiples of 8 to get to 56 e.g. 8, 16, 24, 32, <br> 40. 48, 56. <br> 2) Now, I need to point at each counter and count how many groups I have e.g. 1, 2, 3, 4,5, 6, 7. <br> .using pictorial representations: <br> (Counters - one to many correspondence) <br> 1) I need to write 8 as many times as it takes me to count in multiples of 8 to get to 56 e.g. $8,16,24,32,40.48,56$. <br> $\begin{array}{lllllll}8 & 8 & 8 & 8 & 8 & 8 & 8\end{array}$ <br> 2) Now. I need to draw circles around my numbers to count how many groups I have e.g. 1, 2, 3, 4, 5, 6, 7 . |




Addition of numbers with up to three digits
$263+119=392$
...using concrete equipment:
(Dienes)

| Thousands | Hundreds | Tens | Ones |  |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  | $\\|\\|\\|\\|$ |  |
|  |  | $\\|$ |  |  |
|  |  |  |  |  |
|  |  |  |  |  |


| Thousands | Hundreds | Tens | Ones |
| :---: | :---: | :---: | :---: |
|  |  | $\\|\\|\\|\\|$ |  |
|  |  | $\\|\\|$ |  |
|  |  |  |  |
|  |  |  | 2 |



Count the number of ones, and then count the number of tens.


$$
60+12=72
$$

...using pictorial representations

## First calculation

Count the ones first, then the tens and add the numbers together.
$10 \bigcirc \bigcirc$

$$
40+12=52
$$

## Second calculation



Share the tens equally into 3 groups.


I have 24 left over. Now I need to divide 24 by 3 .

## 0000000000


(Numicon)


How many $3 s$ goes into 5?


Now, make 24 and check how many $3 s$ go into 24.




| 4 | - Add numbers with up to 4 digits using mental strategies and the formal written methods (columnar addition) <br> - Add numbers with 2 decimal places, using formal written methods (columnar addition) | - Subtract numbers with up to 4 digits using mental strategies and the formal written methods (columnar subtraction) <br> - Subtract numbers with 2 decimal places, using formal written methods (columnar subtraction) | - Recall multiplication facts for multiplication tables up to $12 \times 12$. <br> - Multiply two-digit and three-digit numbers by a one-digit number using formal written layout e.g. $84 \times 6,216 \times$ 4 <br> - Multiply three-digit numbers with 1 decimal place by a one-digit number using formal written layout e.g. $134.5 \times$ 7 | - Recall division facts for multiplication tables up to $12 \times 12$. <br> - Divide numbers up to 3 digits by a 1 digit number using the formal written method (no remainders) |
| :---: | :---: | :---: | :---: | :---: |
|  | Addition of numbers with up to four digits: <br> ...using concrete equipment <br> Use of place value chart and dienes (as used in Year 3). <br> Use of place value chart and place value counters (as used in Year 3). <br> ...using pictorial representations <br> Use of place value counters to support understanding (as used in Year 3). <br> ...using abstract strategies <br> (Column method) <br> four digit + four digit | Subtraction of numbers with up to four digits <br> ...using concrete equipment <br> Use of place value chart and dienes (as used in Year 3). <br> Use of place value chart and place value counters (as used in Year 3). <br> .using pictorial representations <br> Use of place value counters to support understanding (as used in Year 3). <br> ...using abstract strategies <br> four digit - four digit $\begin{array}{cccc} 5 & 1 & 1 & \\ & { }^{3} & & \\ 6 & 4 & 6 & 7 \end{array}$ | Recall and use multiplication facts for the multiplication tables up to $12 \times 12$. ...using concrete equipment <br> Use of counters - one to many correspondence (as used in Year 3). <br> ...using pictorial representations Use of counters - one to many correspondence (as used in Year 3). <br> ... using abstract mental strategies: <br> Counting in multiples (the same as year 3 but involving all multiplication facts up to $12 \times 12$ ) <br> Multiplication of two and three digit numbers by a one-digit number $216 \times 4=864$ <br> ...using concrete equipment <br> (Place value counters) <br> First, count how many ones there are. Pupils to count in multiples e.g. 6, 12, 18, 24. Because I have '24' ones in one place value column, I | Recall and use division facts for the multiplication tables up to $12 \times 12$. <br> ...using concrete equipment <br> Use of counters - one to many correspondence (as used in Year 3). <br> ...using pictorial representations Use of counters - one to many correspondence (as used in Year 3). <br> ... using abstract mental strategies: <br> Counting in multiples (the same as year 3 but involving all division facts up to $12 \times 12$ ) <br> Divide numbers with up to three-digit by a one-digit number $976 \div 8=122$ <br> ...using concrete equipment <br> (Numicon) <br> 8 |



| 3 | 7 | 9 | . | 3 |
| ---: | ---: | ---: | ---: | ---: |
| + | 0 | 3 |  | 5 |
| 5 | 8 | 2 | . | 8 |

Numbers with 2 decimal places
*Use partitioning methods to support understanding of columnar addition where appropriate.

$$
\begin{array}{r}
3769 . \\
+\quad 204 \\
\hline 588
\end{array} \begin{array}{r}
3 \\
\hline 5
\end{array}
$$

First, count how many ones there are. Pupils to count in multiples e.g. 6, 12, 18, 24. Because I know I cannot have '24' ones in one place value column, I know I need to exchange 20 ones for 2 tens and count how many ones are left.


Now, count how many tens there are and how many hundreds there are. Pupils to count in multiples e.g. 2, 4, 6, 8 .

## ...using abstract methods

## Progression in column multiplication:

Step 1 (to introduce)
two digits $\times$ one digit - no exchanging e.g. $32 \times 3$

$$
\begin{array}{r}
32 \\
\\
\\
\hline 9
\end{array}
$$

x

## Step 2

two digits $\times$ one digit - exchange to tens e.g. $23 \times 4$
(Expand to model exchanging)
(Sometimes new arrivals arrive knowing the expanded version)

## Step 1

Two and three-digit numbers divided by a one-digit number - no exchanging across place value columns e.g. $84 \div 4=21,396 \div$ $3=132$


|  | 1 | 3 | 2 |
| :--- | :--- | :--- | :--- |
| 3 | 3 | 9 | 6 |

## Step 2

Two and three-digit numbers divided by a one-digit number - involving exchanging across place value columns without remainders e.g. $138 \div 6=23,976 \div 8=$ 122

|  | 0 | 2 | 3 |
| :---: | :---: | :---: | :---: |
| 6 | 1 | 3 | ${ }^{1} 8$ |


|  | 1 | 2 | 2 |
| :--- | :--- | :--- | :--- |
| 8 | $9^{1} 7$ | 1 |  |

* Introduce the concept of a remainder.
(10)

| 5 | - Add whole numbers with more than 4 digits (and with up to 3 decimal places), including using formal written methods (columnar addition) | - Subtract whole numbers with more than 4 digits (and with up to 3 decimal places), including using formal written methods (columnar subtraction) | - Multiply numbers up to 4 digits by a 1 digit number using a formal written method e.g. $3721 \times 7$ <br> - Multiply one-digit numbers with up to three decimal places by whole numbers <br> - Multiply numbers up to 4 digits by 2digit number using a formal written method e.g. $3721 \times 37$ | Divide numbers up to 4 digits by a one-digit number using the formal written method and interpret remainders <br> Divide numbers up to 4 digits with up to 3 decimal places by a one-digit number using the formal short written method |
| :---: | :---: | :---: | :---: | :---: |
|  | The same as Year 4 but with larger numbers and with a greater number of decimals places - up to 3 decimal places. Continue to ensure that the use of ' 0 ' as a placeholder is used to ensure pupils are confident with the exchanging and adding on process. | The same as Year 4 but with larger numbers and with a greater number of decimals places - up to 3 decimal places. <br> Continue to ensure that the use of ' 0 ' as a placeholder is used to ensure pupils are confident with the exchanging process. | Multiplication of a four-digit numbers by a one-digit numbers. <br> ...using concrete equipment <br> Use of place value counters (as used in Year <br> $4)$. <br> ...using pictorial representations Use of place value counters (as used in Year 4). <br> ... using abstract methods: <br> Multiplication of a one-digit number with up to three decimal places by a one-digit number. <br> Develop to up to 4 digits with up to 3 decimal places by a one-digit number. <br> Multiplication of a four-digit number by a two-digit number. | Division of numbers with up to four digits by a one-digit number. <br> Consolidate understanding of using the formal written method without remainders as outlined within Year 4. <br> ..using concrete equipment <br> Use of Numicon (as used in Year 4) <br> ...using abstract methods <br> Progression in the formal written method for division: <br> Step 1 <br> Two-digit number divided by one-digit number - with remainders $76 \div 6=12 r 4$ <br> Step 2 <br> Three-digit number divided by one-digit number - with remainders $852 \div 7=121 \text { r } 5$ <br> Round up or down given the context of the problem. |




